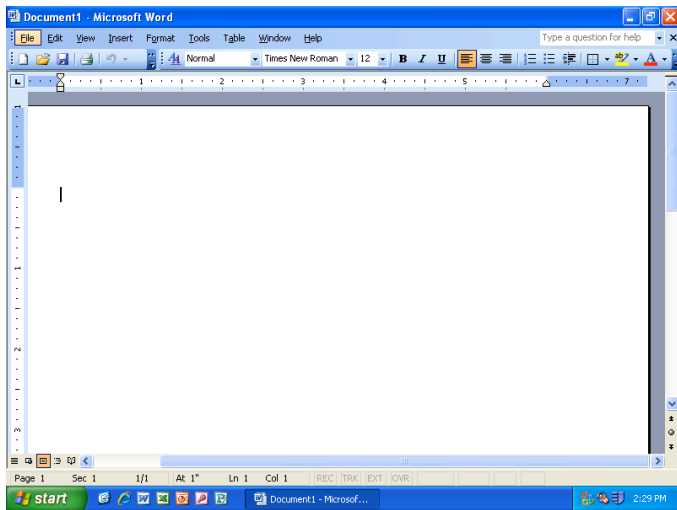
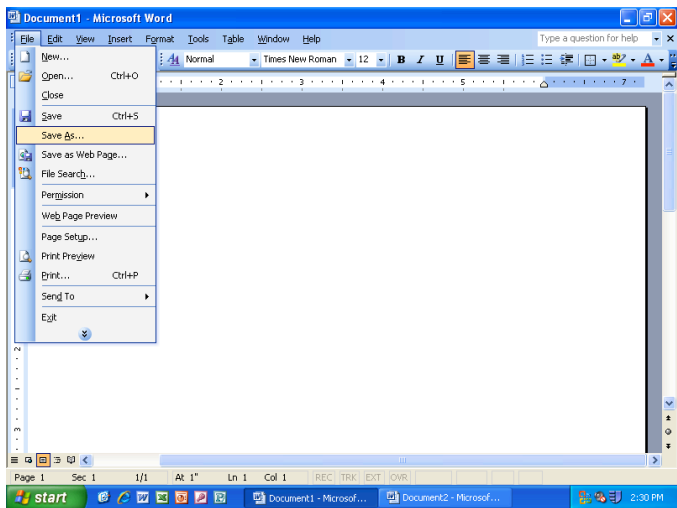


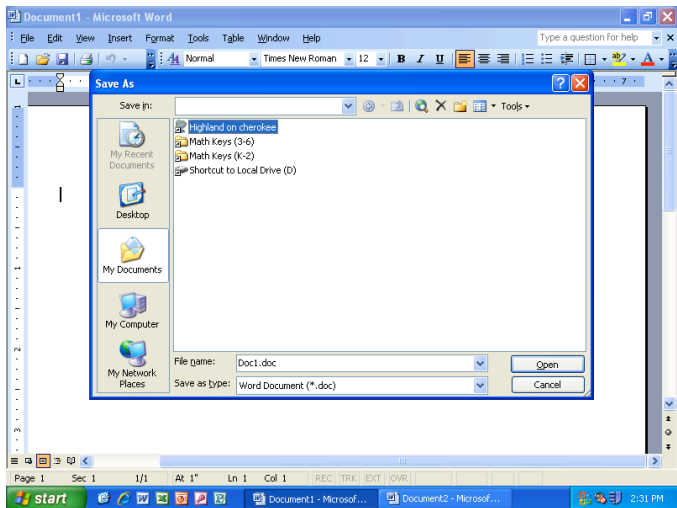
Saving a File



Click on the 'File' menu

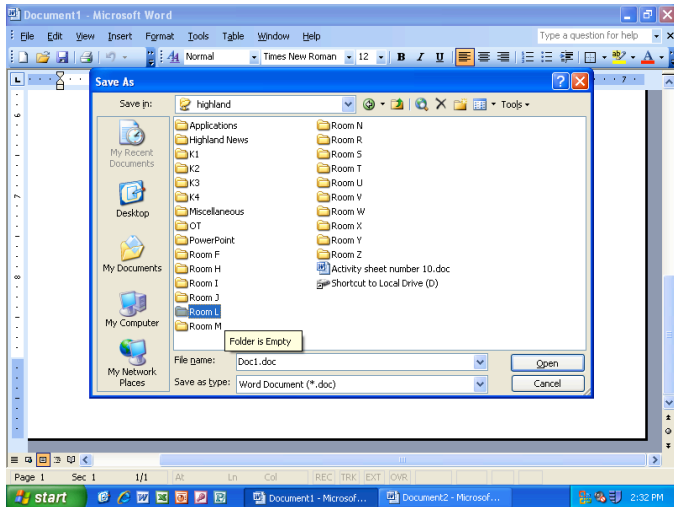


Scroll down to 'Save As' and click.

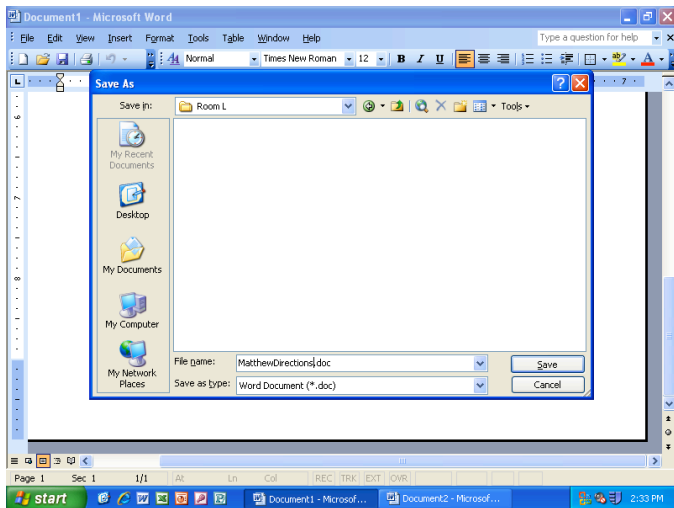


In the 'My Documents' folder find the *Highland on Cherokee* folder.

Double click on *Highland on Cherokee*.

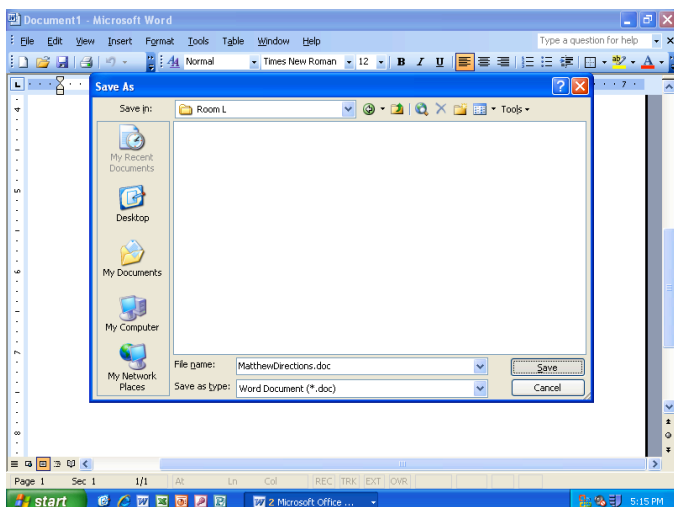


Double click on 'Room '.



Highlight document 1 in the file name bar. Type *Your name* and the *name of your file*.

(ex. Matthew Directions.doc)



Click the 'Save' button.